

Clerk- Richard Smith
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2 April 2018

To: Chairman, Vice Chairman and Members, Hartshorne Parish Council
Burton Daily Mail
Derbyshire Library, Swadlincote

Parish Council Meeting

The next meeting of the Parish Council will be on **Monday 9 April 2018 starting at 7.00 pm** at **Kendricks Close, Hartshorne**. Your attendance is requested.

Yours faithfully

Richard Smith
Clerk & Responsible Officer

A G E N D A Ordinary Parish Meeting

PUBLIC PARTICIPATION

- a. At the start of the meeting a period will be made available for members of the public to ask questions or submit comments to the Parish Councillor's. (Please note only 15 minutes has been allocated)
 - b. If the Police Liaison Officer, a County Councillor or District Councillor in attendance, members will be given the opportunity to raise any relevant matters. .
1. Apologies for Absence.
 2. Any Member to declare an interest.
 - a. *Under the Parish Councils (Model Code of Conduct) Order 2001 (SI 2001 Number 3576) any member with a personal interest in a matter who attends a meeting of the Authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. There are further requirements for members whose interest extends to become a "Prejudicial Interest" within the meaning of the Statutory Instrument. Councillors must ensure that their "registration of financial and other interests" is up to date.*
 3. To confirm the Minutes of the Meeting of the Council held on 19 March 2018.
To determine which items if any on Part 1 of the Agenda should be taken with the public excluded.
 4. Police Matters
 5. Clerks Outstanding Action Report to be circulated at the meeting.
 6. Highways, Pavements and Public Footpaths
 7. Hartshorne's Parish Web site and newsletter
 - a. Update on 2018 newsletter
 8. To receive any reports from Representatives on outside bodies.
 9. Recreation Grounds and Allotments.
 10. Planning Matters
Applications
None received at 1 April 2018

11 Finance and Administration

Cheq	Payee	In Respect of	Amount
	Staff Salaries and Expenses (part)	Wages & Salaries - April	555.98
	<u>Direct Payments</u>		
	HMRC	March Tax & NI	206.25
	Staff Salaries and Expenses (part)	Wages & Salaries -April	331.86
	SDDC	Annual rent - Salisbury Drive Recreation Ground	15.00

1. Appointment of Internal Auditor 2017/18 - Mrs J Storer.
2. From 1 April 2018 the National Minimum hourly rate has increased from £7.50 to £7.83 (increase 0.33p per Hour). Currently the Lengthsman is paid £0.50p above the Minimum hourly

Recommendation - that the Lengthsman hourly rate is increased by £0.33p per hour wef 1 April 2018.

Please Note: March Payment Schedule Cheque 103953 has been cancelled and payment to Hartshorne Charities was made by Direct Transfer on 29 March

12. **Correspondence**

- DALC - Seminar in respect of new Data Protection Act 23 April at Cromford DALC HQ Request from Clerk to attend cost £45.00.
- Hartshorne Parish Council Equal Opportunities Policy (attached)
- Tiffaney Heaven - use of playing fields at Goseley and Salisbury Drive

- **DALC Circulars Circ 5** - General Data Protection Regulations, DALC Spring Seminar – 17 April 2018, Review of Local Government Ethical Standards, Internal and External Audit 2017/18, DALC Survey and MP's Lobby Day

Date of Next Meeting - Monday 14 May 2018 - Goseley Community Centre, Hartshorne.
Meeting starts at 7.30.pm.

Annual Parish Meeting (AGM) Monday 14 May 2018 - Goseley Community Centre,
Hartshorne.
Meeting starts at 7.00.pm.

Annual Meeting of the Parish - Thursday 19 April 2018 at the Dethick Hall,
starting at 7.30 (Tea and biscuits from 7.00 pm)