

HARTSHORNE PARISH COUNCIL

South Derbyshire District in the County of Derby
Parish Council web site – www.hartshorne.org.uk

Clerk- Richard Smith
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1 March 2021

To: Chairman, Vice Chairman and Members, Hartshorne Parish Council
Burton Daily Mail
Derbyshire Library, Swadlincote

Parish Council Meeting

The next meeting of the Parish Council will be on **Monday 8 March starting at 7.00 pm** via video link (Zoom). Link can be obtained from the Clerk by contacting hartshornepc@sky.com.

Your attendance is requested.

Yours faithfully
Richard Smith
Clerk & Responsible Officer

A G E N D A

Ordinary Parish Meeting

PUBLIC PARTICIPATION

- a. At the start of the meeting a period will be made available for members of the public to ask questions or submit comments to the Parish Councillor's. (Please note only 15 minutes has been allocated)
 - b. If the Police Liaison Officer, a County Councillor or District Councillor are in attendance, members will be given the opportunity to raise any relevant matters.
1. Apologies for Absence.
 2. Any Member to declare an interest.
 - a. *Under the Parish Councils (Model Code of Conduct) Order 2001 (SI 2001 Number 3576) any member with a personal interest in a matter who attends a meeting of the Authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. There are further requirements for members whose interest extends to become a "Prejudicial Interest" within the meaning of the Statutory Instrument. Councillors must ensure that their "registration of financial and other interests" is up to date.*
 3. To confirm the Minutes of the Meeting of the Council held on 8 February 2021 (held via video link). Signing of Minutes will be carried out when Lockdown and other restrictions allow.

To determine which items if any on Part 1 of the Agenda should be taken with the public excluded.

4. Police Matters
 - a. Sign up for Derbyshire Alert.
 - b. Contact details for SNT.
5. Co-opting of Parish Councillor for Lower Midway Ward – Daniel Stretton.
6. Clerks Outstanding Action Report to be circulated at the meeting and Financial statement. (to follow)
 - a. Lifting of Covid 19 restrictions and Parish Council controlled properties.
7. Highways, Pavements and Public Footpaths
8. Hartshorne's Parish Web site and newsletter
 - a. Email from Councillor Jones re newsletter.
9. Recreation Grounds and Allotments.
 - a. Update on pavilion development at Salisbury Drive
 - b. Use of football pitch at Salisbury Drive from 3 April
 - c. Tenants for allotments from 1 April 2021
 - d. Hedge cutting within the Parish.

10. Reports from Outside Bodies
11. Planning Matters

DMPA/2021/0061

The creation of two new vehicular accesses for maintenance for planting and open space on Land at Broomy Farm, Woodville Road, Hartshorne, DE11 7EX.

DMPA/2021/0109

Approval of reserved matters (layout, scale, appearance and landscaping) relating to the provision of a parking area for 8 vehicles and the realignment of Woodville footpath 3 (ref SD51/3/1) pursuant to outline permission ref. 9/2016/0882 on Land east of Lincoln Way and Salisbury Drive, Midway, Swadlincote (within Hartshorne PC?)

12. Finance and Administration

March Payments –

Cheq	Payee	In respect of	Gross	VAT	TOTAL
	<u>Direct Payments</u>				
	Staff Wages	Salaries/wages for part February and March)	-	-	n/a
	HMIC	Tax and NI			n/a
	Water plus	Supply to Church			40.14
	R Watts	Protective clothing	126.39	11.26	137.65
	Water plus	Supply at Goseley recreation ground			46.63

1. Banking Arrangements – Verbal update from Clerk
2. Outsourcing Payroll –
Following February meeting where it was Resolved to Outsource Payroll, the Clerk was requested to obtain 3 quotations. The quotations were circulated to all Councillors for the observations. All Councillors agreed that the most competitive quote was from SDCVS.
Recommendation that Hartshorne Parish Council use SDCVS for a period of 12 months than reviewed.
(please note that with the new Lengthsman commencing on 15 February and the quotation being accepted by all Councillors the Clerk contact SDCVS with a view to running the Payroll from March 2021.
3. HSBC – refund of overpaid bank charges
4. SDDC – Receipt of Concurrent Function allocation

13. Correspondence

<p>Date of next meeting Monday 12 April 2021 (meeting by Video link unless circumstances change)</p>
