

# HARTSHORNE PARISH COUNCIL

South Derbyshire District in the County of Derby

Parish Council web site – [www.Hartshorne.org.uk](http://www.Hartshorne.org.uk)

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8 May 2017

To: Chairman, Vice Chairman and Members, Hartshorne Parish Council  
Burton Daily Mail  
Derbyshire Library, Swadlincote

## Parish Council Meeting

The next meeting of the Parish Council will be on **Monday 15 May 2017 starting at 7.00 pm** at **Goseley Community Centre, Hartshorne** . Your attendance is requested.

Yours faithfully

Richard Smith  
Clerk & Responsible Officer

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### AGENDA Annual Parish Meeting

1. Election of Chairman
  - a. Signing of Declaration of Acceptance
2. Election of Vice-Chairman
  - a. Signing of Declaration of Acceptance
3. Fix the amount of the Chairman's and Vice Chairman's Allowances.
4. Appointment of Members to serve on Sub-committee of the Parish Council
  - a. Finance (5)
  - b. Recreation (7)
5. Appointment of Representatives on outside bodies
  1. Highways Forum
  2. Environment Forum
  3. Parish/ District meeting
  4. Safer Neighbourhood Meetings (both Swadlincote and Newhall)

It was agreed at the May 2016 meeting that as the above meetings are held infrequently and are open to the public there would be no Parish Council nominations but the Parish Council will ensure that they are represented.

5. Hartshorne Charities *-(Currently Councillors D Tagg, Mrs J Burley and Mrs Mycock)*
6. Dethick Education Foundation – *(Currently Councillors Mrs J Slawson and Mrs K Coe).*
7. Goseley Community Centre – *(Currently Councillors R Bell and Mrs J Burley)*

### A G E N D A

#### Ordinary Parish Meeting (to commence at 7.15)

#### PUBLIC PARTICIPATION

- a. At the start of the meeting a period will be made available for members of the public to ask questions or submit comments to the Parish Councillors. (Please note only 15 minutes has been allocated)

- b. If the Police Liaison Officer, a County Councillor or District Councillor in attendance, members will be given the opportunity to raise any relevant matters.

1. Apologies for Absence.
2. Any Member to declare an interest.
  - a. *Under the Parish Councils (Model Code of Conduct) Order 2001 (SI 2001 Number 3576) any member with a personal interest in a matter who attends a meeting of the Authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. There are further requirements for members whose interest extends to become a "Prejudicial Interest" within the meaning of the Statutory Instrument. Councillors must ensure that their "registration of financial and other interests" is up to date.*
3. To confirm the Minutes of the Meeting of the Council held on 10 April 2017.

**To determine which items if any on Part 1 of the Agenda should be taken with the public excluded.**

4. Police Matters
5. Clerks Outstanding Action Report to be circulated at the meeting.
6. Highways, Pavements and Public Footpaths
  - a. Letter from Barry Thomas Footpaths Officer at Melbourne
7. Hartshorne's Parish Web site and newsletter
8. To receive any reports from Representatives on outside bodies.
9. Recreation Grounds and Allotment.
  - a. Report from Clerk re play equipment at Main Street
  - b. Update from Clerk re vacant allotments
10. Planning Matters
 

Applications

<b>Application Reference</b>	9/2017/0392
<b>Proposed Development</b>	THE ERECTION OF EXTENSIONS AT
<b>Site Location</b>	81 WOODVILLE ROAD HARTSHORNE SWADLINCOTE DERBYSHIRE
<b>Postcode</b>	DE11 7ET

<b>Application Reference</b>	9/2017/0342
<b>Proposed Development</b>	THE SITING OF FOUR CABINS FOR HOLIDAY ACCOMMODATION AND CREATION OF ASSOCIATED PARKING, ALONG WITH WIDENING OF ACCESS ON
<b>Site Location</b>	LAND TO THE REAR OF 45-59 MANCHESTER LANE HARTSHORNE SWADLINCOTE DERBYSHIRE
<b>Postcode</b>	DE11 7BE

## 11 Finance and Administration

Cheq	Payee	In Respect of	Amount
	Staff Salaries and Expenses (part)	Wages & Salaries - May	534.86
	Hartshorne Charities	Allotment field annual rent	150.00
	DSK (Fabrication) Ltd	Slide at Goseley recreation ground	1740.00
	<b><u>Direct Payments</u></b>		
	HMRC	April Tax & NI	226.25
	Staff Salaries and Expenses (part)	Wages & Salaries - May	328.98
	R Smith	Additional keys for allotments	7.98

- a. Annual Accounts 2016/17 completion of audit
- b. Recommendations of Internal Auditor
- c. DALC training for new Councillors at Hilon Village Hall

12. **Correspondence**

- SDDC - Civic Council meeting 25 May at Town Hall, The Delph at 5.45

**DALC Circulars**

**Circular 6 - Contents -**

- Devolution of Services to Parishes: What you need to consider
- General Election and Purdah
- Commission on the Future of Localism
- Neighbourhood Plan Examiners set for new Guidance
- Village of the Year 2017
- Consultation on Park Runs

**Annual Meeting of the Parish Wednesday 24 May at the Dethick Hall, starting at 7.30  
(Tea and biscuits from 7.00 pm)**

**Date of Next Meeting - Monday 19 June 2017 - Kendricks Close, Hartshorne.**  
Meeting starts at 7.00.pm.