

HARTSHORNE PARISH COUNCIL
South Derbyshire District in the County of Derby
Parish Council web site – www.Hartshorne.org.uk

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7 May 2018

To: Chairman, Vice Chairman and Members, Hartshorne Parish Council
Burton Daily Mail
Derbyshire Library, Swadlincote

Parish Council Meeting

The next meeting of the Parish Council will be on **Monday 14 May 2018 starting at 7.00 pm (AGM) followed by Ordinary Parish Meeting at 7.15** at **Goseley Community Centre, Hartshorne**. Your attendance is requested.

Yours faithfully

Richard Smith
Clerk & Responsible Officer

AGENDA
Annual Parish Meeting

1. Election of Chairman
 - a. Signing of Declaration of Acceptance
2. Election of Vice-Chairman
 - a. Signing of Declaration of Acceptance
3. Fix the amount of the Chairman's and Vice Chairman's Allowances.
4. Appointment of Members to serve on Sub-committee of the Parish Council
 - a. Finance (5)
 - b. Recreation (7)
5. Appointment of Representatives on outside bodies
 - a. Highways Forum
 - b. Environment Forum
 - c. Parish/ District meeting (2)
 - d. Flood Liaison Meeting
 - e. Safer Neighbourhood Meetings
 - f. Dethick Hall Charities
 - g. Goseley Community Centre

A G E N D A
Ordinary Parish Meeting

PUBLIC PARTICIPATION

- a. At the start of the meeting a period will be made available for members of the public to ask questions or submit comments to the Parish Councillor's. (Please note only 15 minutes has been allocated)
 - b. If the Police Liaison Officer, a County Councillor or District Councillor in attendance, members will be given the opportunity to raise any relevant matters. .
1. Apologies for Absence.
 2. Any Member to declare an interest.
 - a. *Under the Parish Councils (Model Code of Conduct) Order 2001 (SI 2001 Number 3576) any member with a personal interest in a matter who attends a meeting of the Authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. There are further requirements for members whose interest extends to become a "Prejudicial Interest" within the meaning of the Statutory Instrument. Councillors must ensure that their "registration of financial and other interests" is up to date.*

- To confirm the Minutes of the Meeting of the Council held on 8 April 2018.

To determine which items if any on Part 1 of the Agenda should be taken with the public excluded.

- Police Matters
- Clerks Outstanding Action Report to be circulated at the meeting.
- Highways, Pavements and Public Footpaths
- Hartshorne's Parish Web site and newsletter
 - Update on 2018 newsletter
- To receive any reports from Representatives on outside bodies.
- Recreation Grounds and Allotments.
- Planning Matters

Applications

Application Reference	9/2018/0450
Proposed Development	THE ERECTION OF EXTENSIONS AND A DETACHED DOUBLE GARAGE AT
Site Location	110 WINCHESTER DRIVE MIDWAY SWADLINCOTE DERBYSHIRE
Postcode	DE11 7L

Application Reference	9/2018/0377
Proposed Development	THE ERECTION OF 11 DWELLINGS WITH ASSOCIATED GARAGES AND VEHICULAR ACCESS AT
Site Location	LAND ADJACENT TO 228 WOODVILLE ROAD HARTSHORNE SWADLINCOTE DERBYSHIRE
Postcode	DE11 7HW

- Notice of Appeal re Log Cabins, Manchester Lane. Date for additional submissions is 18 May. (However Clerk has been informed there is a 2nd Appeal which could extend submission date.)

11 Finance and Administration

Cheq	Payee	In Respect of	Amount
	Staff Salaries and Expenses (part)	Wages & Salaries - May	555.98
	<u>Direct Payments</u>		
	HMRC	March Tax & NI	206.25
	Staff Salaries and Expenses (part)	Wages & Salaries - May	346.41
	STW	Water Charges at Goseley recreation ground	152.14
	E-on	Supply at Goseley recreation ground	52.43
	DALC	Seminar re new regulations on Data Protection	45.00

- NOTE - NALC has agreed a national pay increase for all Parish Clerks of 2% wef from 1 April 2018. **Recommendation** that the new pay scales be introduced wef 1 April 2018.

2. Annual Audit of Accounts 2017/18

The Internal Auditor has been completed the Audit and is presented for approval. The Clerk will present a verbal update on any observations made by the Auditor

Recommendation subject to the Clerks verbal update the accounts are signed in compliance with Audit Regulations.

12. Correspondence

- DALC - Seminar in respect of new Data Protection Act , 3 May (revised date) at Cromford DALC HQ
- SDDC - Local Green Spaces Plan: Sustainability Appraisal Scoping Report
- SDDC - Civic Council meeting 24 May 2018 at 6.00 pm
- Woodville PC - clearing footpath from Vale Road to Woodville.

DALC Circular: No. 6 External Audit News, Neighbourhood Planning Support Grant, Section 137 Allowance for 2018-19, GDPR Update, Updated Model Standing Orders and Legal Topic Notes 1,2,5,8, and 87, Free Webinar: 'Community Organising' Training 24th April, Project Management Training – 23 May 2018 and Councillor Essential Training – 21 June 2018.

<p>Date of Next Meeting - Monday June 2018 - Kendricks Close, Hartshorne. Meeting starts at 7.00.pm.</p>
